



Urban Development Directorate,
31/62 Rajpur Road
Dehradun, Uttarakhand- 248001.
Email id : directorudd@gmail.com
Phone no: 0135-2742885

No- 969/79/ UDD/AMRUT-GIS CELL/2022-23

Dated 03/6/22

Appointment of Professionals on Contractual Basis under Preparation of GIS Based property database and electronic Property Tax Register based on Door to Door Household Survey

Urban Development Directorate (UDD), Government of Uttarakhand invites application from interested Professionals for below mentioned posts on contractual basis-

Terms of Engagement:

GIS Cell at Urban Development Directorate, Uttarakhand Government / राज्य स्तरीय जी0आई0एस0 सेल			
S. no.	Position	No. of Post	Academic Qualification/ Professional Qualification
1	Lead Consultant (GIS)	01	Master in Geo Informatics/ Regional Planning/ Urban Planning.
2	GIS Planner	01	M.Plan in Regional Planning (with certification in GIS)
3	GIS Engineer	01	M.Tech in Civil Engg or Geo-Informatics or Geo-spatial related course or equivalent from any University or Institute.
4	GIS technical specialist (with GIS server management skills) & IT Expert	01	M.C.A/MSc Remote Sensing and GIS/M. Tech in Computer Science or equivalent with Certification in RDBMS and GIS software's

Terms of appointment:-

1. The appointment of professionals will be on contractual basis initially till 28.02.2023 . Service may be extended as per vacancy on yearly basis subject to requirements of the project and individual performances.
2. Actual remuneration will be based on qualification and relevant experience of candidate.
3. The validity of the Merit list is for One year from the date of its approval.
4. Canvassing in any form will disqualify the candidate.
5. Person employed with any PSU's/Govt. Dept. shall apply through proper channel and shall produce a 'No Objection certificate' along with application form.
6. Minimum experience/qualification does not ensure that candidate will be called for interview. Management may increase the criteria.
7. Incomplete Applications or applications received after the due date/time will be summarily rejected. UDD is not responsible for Loss/delay in post.
8. **How to apply:**
Interested Candidates can download the Application Form with detailed ToR from www.udd.uk.gov.in, furnishing a comprehensive Bio-data including name, date of birth, address for communication, details of qualifications and experience covering organization, position held, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs. The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present/past assignments and their suitability for the post as per the eligibility requirements.
9. The applications must be sent through speed post/courier applications in a sealed envelope superscripted as "Name of the post " should reach in the office of:-Urban Development Directorate , 31/62 , Rajpur Road Adjoining Pine- Hall School , Dehradun , Uttarakhand 248001. No Application will be entertain in person.
10. Last Date of Receipt of Application: 27.06.2022 (strictly upto 4:00 pm).
11. Short listed candidates will be informed about the date and venue of interview by email only and no separate communication will be sent. No TA/DA will be given to candidate call for interview.
12. Director, Urban Development has all the rights to cancel any application / recruitment process without any prior information.

(Lalit Mohan Rayal)
Director



उत्तराखण्ड शासन

Urban Development Directorate,

31/62 Rajpur Road

Dehradun, Uttarakhand-248001.

Email id : directorurdd@gmail.com , Phone no: 0135-2742885

पत्रांक सं०-969/79/ UDD/AMRUT-GIS CELL/2022-23

दिनांक-31/8/2022

Terms of Reference

GIS Cell at Urban Development Directorate, Uttarakhand Government / राज्य स्तरीय जीआईएस सेल						
1	2	3	4	5	6	7
S.No.	Position	No. of Post	Consolidated Remuneration per Month	Academic Qualification/ Professional Qualification	Required Experience & Skill sets	Roles and Responsibilities:
1	Lead Consultant (GIS)	1	80,000/-	Master in Geo Informatics/ Regional Planning/ Urban Planning	a) At least 7 years working experience of relevant field (preferably related to Uttarakhand State) by using latest version of equivalent software. b) Knowledge of using revenue Maps for planning purpose on GIS Platform c) Candidates should have experience in use of CAD software. d) The candidate should have working knowledge on use of satellite/drone imagery for Property Tax Mapping/Planning	a) Oversee the functioning of team and ensure that it is able to suitably meet the requirements of the UDD in implementation of the project. b) Monitoring physical progress and accurate reporting to higher authorities c) Drive the implementation of GIS property mapping and other GIS Based projects project in all the ULBs d) Develop and establish suitable Updation of geo database under guidance from UDD. e) Policy level inputs, i.e. Legal as per as development of policy framework for the implementation of Urban Reforms and e-Governance initiatives. f) Coordination & liaising with Urban Local Bodies, Line Departments and

				<p>exercise.</p> <p>e) Must be proficient in the use of GIS based datasets and demonstrate relevant work experience in strictly Urban Planning application of GIS</p>	<p>other stakeholders for smooth implementation of the program.</p> <p>g) Activity planning and scheduling Monitoring implementation and identifying the gaps/needs.</p> <p>h) Monitoring physical progress and accurate reporting to higher authorities.</p> <p>j) Any other role or responsibility given for Director UDD from time to time.</p>
2	GIS Planner	1	60,000/-	<p>Master in Regional Planning(With certification in GIS)</p> <p>a) At least five year working Experience of GIS mapping (Preferably related to Uttarakhnad) by Using latest version of equivalent software.</p> <p>b) Candidates should also have experience in use of CAD software.</p> <p>c) Knowledge of Using Revenue Maps for planning purpose on GIS Platform</p> <p>d) The candidate should have working knowledge on use of satellite/drone for Property Tax Mapping/Planning Exercise.</p> <p>e) Must be proficient in the use of GIS based datasets and demonstrate relevant work experience</p>	<p>a) Prepare and use a common departmental format for acquisition, Updation, and sharing of spatial and non-spatial data related to property details and other attributes of the department for all the districts of the state in accordance with the work flow and various standards (Suggested workflow for the project).</p> <p>b) Coordinate development of seamless urban GIS data layers of property and other attributes required by the department.</p> <p>c) Certify state level seamless up-to-date urban GIS data layers for the urban areas for upload and sharing with authorized end users.</p> <p>d) Coordinate and manage resources required for updation, sharing, and utilization of GIS data layers of the department with the involvement of the UIb's, and other stakeholders.</p> <p>e) Develop, update, maintain, and provide authentic GIS data layers required by the Urban Development Department and other users like Municipal Corporations and Municipalities with the involvement of their staff/ personnel for running GIS applications.</p>

					<ul style="list-style-type: none"> f) Process/ analyze GIS data layers as per the end user needs and provide GIS application products and services useful to their respective workflows and decision support on day-today mode. g) Get the spatial and non-spatial data layers certified from the competent authorities of the departments before upload in Server and in State Geoportral for sharing with all concerned officials in the departments to facilitate all the users. h) Any other role or responsibility given for Director UDD from time to time.
3	GIS Engineer	1	60,000/-	<p>M.Tech in Civil Engg /M.Tech in Geographical Information System (GIS)/Geo-Informatics or Geo-spatial related course or equivalent from any University or Institute.</p> <ul style="list-style-type: none"> a) At least five year working experience of surveys for the formulation of GIS mapping (Preferably related to Uttarakhnad) by Using latest version of equivalent software. b) Candidates should also have experience in use of CAD software. c) Knowledge of all the survey techniques using Revenue Maps on GIS Platform d) The candidate should have working knowledge on use of satellite/drone for Property Tax Mapping/Planning Exercise. e) Must be proficient in the use of GIS based datasets and demonstrate 	<ul style="list-style-type: none"> a) Regulate door to door household surveys for new identified properties. b) Coordination of the area verification of the properties with the revenue department. c) Certify state level seamless up-to-date urban GIS data layers for the urban areas for upload and sharing with authorized end users. d) Process/ analyze GIS data layers as per the end user needs and provide GIS application products and services useful to their respective workflows and decision support on day-today mode. e) Develop, update, maintain, and provide authentic property details layers as per ground verification required by the Urban Development Department and other users like Municipal Corporations and Municipalities with the involvement of their staff/ personnel for running GIS applications. f) Any other role or responsibility given for Director UDD from time to time.

				relevant work experience	
4	GIS technical specialist (with GIS server management skills) & IT Expert	1	60,000/-	<p>M.C.A/MSc Remote Sensing and GIS/M.Tech in Computer Science or equivalent with Certification in RDBMS and GIS softwares</p> <p>a) At least five year working experience of surveys for the formulation of GIS mapping (Preferably related to Uttarakhand) by Using latest version of equivalent software. b) Candidates should also have experience in use of CAD software. c) Knowledge of all the survey techniques using Revenue Maps on GIS Platform d) The candidate should have working knowledge on use of satellite/drone for Property Tax Mapping/Planning Exercise. e) Must be proficient in the use of GIS based datasets and demonstrate relevant work experience</p>	<p>a) Ensure regular and periodic upload of up-to-date data sets in the Server of State GIS Cell as per a pre-determined departmental schedule/roster. b) Updation of the Mobile based App/software for household survey. c) Ensure smooth operation of servers and application services including cyber security aspects; d) Regulate Data storage and host the same data at State Data Center, ITDA Dehradun for public access. e) Regulate hosting of Data Centre as "Staging Systems" for data Updation, validation, testing of web services and data sharing with ULBs. This system will be connected with ULBs and also with State Data Centre for Updation in public access system. f) Any other role or responsibility given for Director UDD from time to time.</p>

(**Stk. Lalit Mohan Rayal**)
Director

Urban Development Department, Uttarakhand

Advertisement no:

Dated:

1. PROJECT/SCHEME
APPLIED FOR

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2. POST APPLIED FOR

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3.

Full Name (in block letter)																				

4. Date of Birth	D	D	M	M	Y	Y	Y	Y	Age on 01-01-2022

5.

Gender	Male		FEMALE	
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6. Nationality																				

7.

7. Father's / Husband's Name																				

8.

8. Address for Correspondence																					

9.

Permanent Address																					

10.

Telephone No:-	1	Mobile																			
	2	Landline (with STD)																			
	3	E-Mail																			

11.

Details of Education and Technical Qualification (from matriculation/SSLC/SSC onwards)				
Examination Passed	University/Board/ Institution/Council of Examination	Month /Year of Passing	Division/ Class/Gr ade	Subjects

12.

Details of previous/current employment? Give particulars below:-					
Name of Organization	Period of Service		Designation	Nature of Duties Performed	Total Monthly Emoluments
	From	To			

(Additional Sheets may be enclosed for other details of Experiences)

Note: (Please also attach your latest detailed CV)

13.

If Selected, specify your minimum joining time	
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14. Languages Known (Mark in appropriate category)

a. (Read) (Write) (Speak)

b. Hindi (Read) (Write) (Speak)

c. (Read) (Write) (Speak)

d. (Read) (Write) (Speak)

I hereby declared that all statements made in this application are true, complete and correct to the best of my knowledge and belief and understand that in the event of any information found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement my Candidature can be Cancelled, even after my appointment.

I undertake to abide by all the terms and conditions mentioned in the advertisement given by the department.

Place:

Signature of Candidate

Date:

Name:-

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